STATE GOVERNMENT COUNCIL
Executive Building - Lower Level Conference Room
521 S 14th Street Lincoln, Nebraska
Thursday, June 9, 2016, 1:30 p.m.
MINUTES

MEMBERS PRESENT:
Ed Toner, Chief Information Officer, Chair
Dennis Burling, Department of Environmental Quality
Colleen Byelick, Secretary of State
Keith Dey, Department of Motor Vehicles
Mike Fabry, Department of Banking
Brent Gaswick, Department of Education
Rex Gittins, Department of Natural Resources
Karen Hall, Department of Administrative Services
Dorest Harvey, Private Sector
Pam Kunzman, Nebraska State Patrol
Glenn Morton, Workers' Compensation Court
Jim Ohmberger, OCIO-Enterprise Computing Services
Jayne Scofield, OCIO-Network Services
Terri Slone, Department of Labor
Len Sloup, Department of Revenue
Bill Wehling, Department of Roads

MEMBERS ABSENT: Mike Calvert, Legislative Fiscal Office; Chris Hill, Department of Health and Human Services; Gerry Oligmueller, Budget; Mike Overton, Crime Commission; Jennifer Rasmussen, State Court Administrator's Office; Ron TeBrink, Department of Correctional Services; Rod Wagner, Library Commission

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

The Chair, Ed Toner, called the meeting to order at 1:30 p.m. There were 16 voting members present at the time of roll call. A quorum existed to conduct official business. Meeting notice was posted to the NITC website and the Nebraska Public Meeting Calendar on April 22, 2016. The agenda was posted to the NITC website on June 4, 2016. A copy of the Nebraska Open Meetings Act was located at the front of the room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF FEBRUARY 11, 2016 MINUTES

Mr. Harvey moved to approve the February 11, 2016 minutes as presented. Mr. Dey seconded. Roll call vote: Toner-Yes, Byelick-Abstain, Burling-Yes, Dey-Yes, Hall-Yes, Wehling-Yes, Gaswick-Yes, Gittins-Yes, Fabry-Yes, Morton-Yes, Ohmberger-Yes, Harvey-

Yes, Scofield-Yes, Slone-Yes, Kunzman-Abstain, and Sloup-Abstain. Results: Yes-13, No-0, Abstained-3. Motion carried.

OCIO ROADMAP UPDATE

Mr. Toner commented that it was just a year ago that he began his first day as the State's Chief Information Officer. Due to the collaboration and cooperation between the OCIO and state agencies, there has been a lot of progress made with the OCIO Roadmap. He has learned a lot and is still learning about state government and expressed appreciation to everyone helping him in accelerating his learning curve.

Consolidation Update. Phase 1 of the IT consolidation, which was networks, is done. The agencies impacted were DHHS, NDOR and NDCS.   Appreciation was expressed for the cooperation in making this successful. Phase 2, which is server administration is underway. Phase 3 will be desktop consolidation and will not begin until sometime in Calendar year 17, after all cabinet agencies are on the enterprise domain. If there is an agency specific application, that agency IT staff would provide better support and that will stay with the agency.

Service Manager Update. This has been a cooperative and collaborative effort and rollout between the OCIO and the agencies.   The OCIO will be meeting with agency representatives currently on Service Manager to address their issues and needs. Plans are underway to establish a "Service Manager User Group". The Change Management module is being tested internally and will be rolled out soon.

STANDARDS AND GUIDELINES

Amendments to NITC 1-201
> Purpose: By statute, "[o]n or before September 15 of each even-numbered year, all state agencies, boards, and commissions shall report to the Chief Information Officer, in a format determined by the commission, an information technology plan that includes an accounting of all technology assets, including planned acquisitions and upgrades." (Neb. Rev. Stat. § 86-524.01). This document contains the approved format for agency information technology plans.

The Office of the CIO is moving from a paper to an online form for agency IT plans. It will be released soon and will make it easier for agencies to update their plans.

Ms. Byelick moved to approve the proposed amendment to the agency IT plan. Ms. Kunzman seconded.

Members discussed the plan.

Ms. Byelick offered a friendly amendment to the original motion to recommend the following changes.
- **Section 1.5.1 Server Rooms: Add a question 11 indicated agency servers are housed with the OCIO.**
- **Section 3.1 Security: Include contact information for the State Security Officer**
- **Section 3.3 Geographic Systems:**

- - **Section 3.3 GIS: Delete last section regarding data backup. Per Nathan Watermeier, GIS Coordinator, this is being done via the OCIO GIS services.**
  - **Section 3.5 Mobile Apps: Delete this section**
  - **Section 3.6 Social Media: Delete this section.**
- **Section 4 Projects and Future Plans: For each section, agencies should indicate how the projects and future plans will align with their agency's goals on all**

Ms. Kunzman approved. There were no objections.

Roll call vote on the amended motion: Slone-Yes, Burling-Yes, Hall-Yes, Byelick-Yes, Gaswick-Yes, Gittins-Yes, Harvey-Yes, Dey-Yes, Morton-Yes, Ohmberger-Yes, Fabry-Yes, Kunzman-Yes, Scofield-Yes, Sloup-Yes, Toner-Yes, and Wehling-Yes. Results: Yes-16, No-0, Abstained-0. Motion carried.

Proposed NITC 3-101 Cloud Computing Standard

Purpose: The Office of the Chief Information Officer ("OCIO") delivers IT solutions in a standards-based, technologically sound and secure environment. In alignment with the State's strategic direction for IT and to leverage the State's substantial investment in private cloud computing services, state agencies needing cloud computing services shall use the private cloud computing services provided by the OCIO ("State Cloud") unless an exception is granted as provided herein. If the State Cloud does not fully address an agency's business needs and the agency is considering a vendor provided cloud computing alternative, the agency shall submit a *Cloud Computing – Statement of Intent* (form attached hereto as "Attachment A") to the OCIO that outlines the requirements, costs and risks prior to proceeding with the initiative.

The agency's *Cloud Computing - Statement of Intent* shall be submitted to the OCIO during the planning/requirements gathering process of any project potentially utilizing a vendor provided cloud computing solution. Upon receiving the *Cloud Computing – Statement of Intent*, the OCIO will schedule a meeting with the agency to discuss the request. After reviewing the request, the OCIO may approve the exception; approve the exception with conditions; or deny the exception.

All purchase requests for cloud services shall be submitted using the IT procurement review process as outlined in NITC 1-204.

The standard has been posted for the 30-day comment period. Once the comment period is done, the standard will need to reviewed and approved by the NITC Technical Panel. If approved by the Technical Panel, the NITC will have the final review and approval. Council members were asked to review the standard and provide feedback and recommendations. Currently, the OCIO is a private cloud for state agencies but the OCIO is looking at a Hybrid Cloud solution that would also be secure and cost effective.

Recommendations from the council included:

- Page 2, include some generic definitions, state cloud, hybrid cloud, private cloud
- Public cloud section 4. The first sentence policy should be based on the data. Mr. Toner believed this sentence was supposed to be left out but will verify.
- Mr. Hobbs acknowledged that the OCIO needs to better and more frequently communicate to agencies IT staff about the NITC standards.

This will be an agenda item at the next Council meeting.

Report from the Security Architecture Workgroup on Security Standard, Chris Hobbs.

The Security Architecture Work Group has been working on fine tuning the NITC security Standards. The work group wants to include a section for enforcement of the Standard. These recommendations will need to be voted on by the State Government Council, then to the Technical Panel who will make the recommendation to the NITC for final review and approval.

AGENCY REPORTS AND OTHER BUSINESS

Office of the CIO, Chris Hobbs. The Security Awareness Training is now available online to all employees via the Employee Development Center.

Department of Revenue, Len Sloup. Approximately 91.4% of Nebraska citizens filed their tax returns electronically this year. Nebraska is one of the top states for e-filing in the country. The agency moves over $5 million in revenue every month with the new application that is being used by citizens. The agency is working on a project with the Historical Society and the OCIO regarding historical tax credits.

Workers Compensation Court, Glen Morton. Mr. Morton announced that Aaron Anderson, is the agency's new ITcontact.

Nebraska State Patrol, Pam Kunzman. The agency has been working with the Department of Roads and will be bringing in other law enforcement agencies to be part of the TRACS e-citations application. An automatic vehicle location application is being developed with the Department of Roads as well. Kronos is being implemented for the time reporting and the agency is working on an interface between Kronos, E1 and Workday.

Department of Banking, Mike Fabry. The agency has been working with the OCIO on a project called Azure. Another new application being piloted is the banking examination for employees and peer-to-peer.

Department of Motor Vehicles, Keith Dey. They have been working with Purchasing to release an RFI released for the title and registration system that will have a self-contained architecture to provide a new platform that all DMV divisions can use. Vendors will be providing demonstrations during the last week in July. In preparation for these demonstrations,   the agency has been reviewing data to look at conversion numbers, as well as doing data cleanliness.

ADJOURNMENT

Mr. Fabry moved to adjourn. Mr. Harvey seconded. All were in favor. Motion carried.

The meeting was adjourned at 2:48 p.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Jayne Scofield, Office of the CIO.