

**Technical Advisory Committee
to the
[State Records Board](#)**

May 30, 2012
12:00 p.m.
Executive Building – Lower Level Conference Room
521 S 14th Street
Lincoln, Nebraska

MINUTES

MEMBERS PRESENT:

Brenda Decker, CIO, State of Nebraska
Walter Weir, CIO, University of Nebraska
Richard Brown, Legislative Council

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Ms. Decker called the meeting to order at 12:14 p.m. Roll call was taken. A quorum was present. The meeting notice was posted to the [Nebraska Public Meeting Calendar](#) on April 13, 2012. The meeting agenda posted to the NITC Website on April 13, 2012 and corrected meeting documents for Cheyenne County were added on May 17, 2012. A copy of the Nebraska Open Meetings Act was available on a table in the front of the meeting room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES – [June 3, 2011](#)

Mr. Weir moved to approve the minutes as presented. Mr. Brown seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

GRANT REVIEWS

GIS Related Applications

Ms. Decker noted that the GIS related applications had been review by the Nebraska GIS Coordinator, Nathan Watermeier, and two members of the GIS Council, Eric Herbert and John Beran. Their review comments were shared with the members.

Members discussed a number of issues that were raised by these grant applications and the grant process in general. Members discussed the long term commitment of funds by a county and the limitations on county boards to make such commitments. It was noted that question 8 on the application form was added to attempt to address this issue. Members discussed the concept of an overall strategy for these applications statewide.

Cass County -- [County WebGIS](#)

Ms. Decker moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible.

- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

Mr. Brown seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

A question was raised about the timing of payments of grant funds. The grant funds are only paid after completion of work. Also, the Board requires recipients to submit reports after project completion.

Cheyenne County -- [County WebGIS](#)

Members had a general discussion about cost controls for long term maintenance, such as having a percentage increase limit.

Mr. Weir left the meeting at 12:40.

Members discussed maintenance costs, and the timing of those costs.

Mr. Weir returned to the meeting at 12:45.

Ms. Decker moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

Mr. Brown seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

Dodge County -- [Assessor GIS and County WebGIS](#)

A question was raised about the source of other funds for the project. The application does not ask for that information.

Mr. Weir moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget, if fully funded at \$78,500.

Mr. Brown seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

Garfield County -- [Assessor GIS and County WebGIS](#)

Ms. Decker moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget, if fully funded at \$54,800.

Mr. Weir seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

Greeley County -- [Assessor GIS and County WebGIS](#)

Mr. Brown moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

Mr. Weir seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

Harlan County -- [Assessor GIS and County WebGIS](#)

Mr. Weir moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget, if fully funded at \$59,800.

Ms. Decker seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

Hitchcock County -- [Assessor GIS and County WebGIS](#)

Mr. Brown moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget, if fully funded at \$54,800.

Ms. Decker seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

Pierce County -- [County WebGIS](#)

Mr. Weir moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

Mr. Brown seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

Saunders County -- [Assessor GIS and County WebGIS](#)

Ms. Decker moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget, if fully funded at \$69,400.

Mr. Weir seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

Scotts Bluff County -- [Assessor GIS and County WebGIS](#)

Ms. Decker moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible.
- Scotts Bluff County has submitted two grant applications. The appropriateness of the technology depends on the approach to be taken by the County. The Committee recommends that the Board request that the County identify a single direction for these projects.
- The technical elements can be accomplished within the proposed time frame and budget.

Mr. Brown seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

Scotts Bluff County Mapping Department -- [Scotts Bluff County Web GIS Initiative](#)

Mr. Brown moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible if the County has the technical expertise and necessary hardware, which cannot be determined from the information provided.
- Scotts Bluff County has submitted two grant applications. The appropriateness of the technology depends on the approach to be taken by the County. The Committee recommends that the Board request that the County identify a single direction for these projects.
- The Committee cannot determine if the technical elements can be accomplished within the proposed time frame and budget because the total cost of the project is unknown.

Mr. Weir seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

Seward County -- [County WebGIS](#)

Mr. Brown moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.

Ms. Decker seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

Thayer County -- [County WebGIS](#)

Mr. Weir moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget, if fully funded at \$27,800.

Ms. Decker seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

Other Applications

Plattsmouth Public Library Foundation -- [Digitization of Plattsmouth Newspapers](#)

Mr. Brown moved the following resolution:

The committee, having reviewed the grant application, finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The grant funds requested would be sufficient to complete the portion of the project targeted for use of these funds.

Ms. Decker seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Mr. Weir move to adjourn. Mr. Brown seconded the motion. All were in favor. The meeting was adjourned at 1:40 p.m.

The minutes were taken by Rick Becker, Office of the CIO.