

**Technical Advisory Committee  
to the  
[State Records Board](#)**

October 22, 2009  
1:30 p.m.  
Executive Building – Lower Level Conference Room  
521 S 14th Street  
Lincoln, Nebraska

***PROPOSED MINUTES***

**MEMBERS PRESENT:**

Brenda Decker, CIO, State of Nebraska  
Walter Weir, CIO, University of Nebraska  
Richard Brown, Legislative Council

**ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION**

Ms. Decker called the meeting to order at 1:30 p.m. Roll call was taken. A quorum was present. The meeting notice was posted to the [Nebraska Public Meeting Calendar](#) on October 5, 2009. The meeting agenda posted to the NITC Website on October 19, 2009. A copy of the Nebraska Open Meetings Act was available on a table in the back of the meeting room.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF MINUTES – [August 28, 2009](#)**

**Mr. Weir moved** to approve the minutes as presented. Ms. Decker seconded the motion. Roll call vote: Brown-Absent, Decker-Yes and Weir-Yes. Results: Yes-2 and No-0. Motion carried.

**GRANT REVIEWS**

**[Additional information](#) for applications reviewed on August 28, 2009 from the counties of Arthur, Blaine, Hooker, Logan, and McPherson**

Members discussed the responses to questions.

Mr. Brown arrived at the meeting at 1:42 p.m.

Dale Hanna was contacted by telephone to discuss this item. Mr. Hanna indicated that updated copies of the data will be provided to the counties as updates are made. Regarding “marking” of county corners, the surveyor will place a new marker if one is not present. Regarding distribution of data, the data can be hosted on an FTP site until counties get their own site.

**Ms. Decker moved** the following resolution:

The committee, having reviewed the supplemental information contained in a letter from Dale Hanna dated October 5, 2009 regarding the grant applications from Arthur County, Blaine County, Hooker County, Logan County, and McPherson County, finds that:

- The responses to the questions raised by the Technical Advisory Committee and the State Records Board have been satisfactorily addressed.

Mr. Weir seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

#### **Grant County – [GIS System for Grant County Assessor’s Office](#)**

The Committee attempted to contact Don Pettigrew by telephone but was not able to reach him. Christee Haney was contacted by telephone to discuss this item. Ms. Haney indicated the data would be made available to the state. Also, they understand that they are purchasing a service and not a “GIS system.”

**Mr. Weir moved** the following resolution:

The committee, having reviewed the grant application entitled “GIS System for Grant County Assessor’s Office,” finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget.
- If the application is granted, the Committee recommends that the State Records Board require the applicant to make the data generated by this project available to the state.

Mr. Brown seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

#### **Howard County Assessor – [GIS Implementation](#)**

Deloris Heminger was contacted by telephone to discuss the application. Ms. Heminger indicated that they only had an informal bid but would get a formal bid from GIS Workshop and fax it to the SRB office. Data from the project will be made available to the state.

Without objection, this item was tabled because the Committee did not have the actual bid document to review.

#### **Merrick County Assessor's Office – [GPS and GIS work for the Merrick/Hamilton County line](#)**

Members discussed the application.

**Mr. Brown moved** the following resolution:

The committee, having reviewed the grant application entitled “GPS and GIS work for the Merrick/Hamilton County line,” finds that:

- There is no technology proposed in the grant application to be reviewed.

Mr. Weir seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

#### **Merrick County Planning and Zoning – [Regulation and Zoning Map updates using GIS](#)**

Members discussed the application.

**Ms. Decker moved** the following resolution:

The committee, having reviewed the grant application entitled "Regulation and Zoning Map updates using GIS," finds that:

- There is no technology proposed in the grant application to be reviewed.

Mr. Brown seconded the motion. Roll call vote: Brown-Yes, Decker-Yes and Weir-Yes. Results: Yes-3 and No-0. Motion carried.

## **OTHER BUSINESS**

**Discussion: Supplemental grant application questions for GIS related requests. [[Handout provided at the meeting.](#)]**

Larry Zink and members discussed the proposed supplemental grant applications questions for GIS related grants. This will be an action item on the next agenda to make a recommendation to the State Records Board.

## **ADJOURNMENT**

Mr. Weir move to adjourn. Mr. Brown seconded the motion. All were in favor. The meeting was adjourned at 3:17 p.m.

The meeting minutes were taken by Rick Becker of the Office of the CIO.