

**Nebraska State
Records Board**
440 S 8th St Ste 210
Lincoln, NE 68508
(402) 471-2745

John A. Gale
Chairman



APPLICATION FOR STATE RECORDS BOARD GRANT TO IMPROVE ACCESS TO PUBLIC INFORMATION (State Agency)

The Nebraska State Records Board is sponsoring a grant program for state agencies for the development of programs and technology to improve electronic access to state government information and services. Grants will be awarded for one time funding of small projects (not to exceed \$25,000). The grants may be used for the creation or enhancement of electronic access and delivery of government services and information, but not to fund ongoing operations. State agencies wishing to apply for these grants may want to first contact Nebraska.gov to establish feasibility and scope of the project.

Grant Criteria

Projects requesting funding must meet criteria #1-3. In addition, criteria #4-6 will be considered when reviewing funding requests:

1. Enhance the delivery of state government agency services and improve access to those services.
2. Meet the state's technology access clause for providing equal access to services for persons with disabilities. A copy of the technology access clause is available at: <http://www.nitc.state.ne.us/standards/index.html> under 2. Accessibility Architecture.
3. If the project or service created or improved pursuant to the grant application involves the licensing, permitting or regulation of businesses, then the project or service must allow integration with the State of Nebraska's Business Portal at: <http://www.nebraska.gov/index.phtml?section=business> and the One-Stop Online Business Registration System at: <https://www.nebraska.gov/osbr/cgi/domestic.cgi/?OSBRApplication/init/init/None>
4. Improve the efficiency of state agency operations.
5. Facilitate collaboration between local, state and federal agencies and other public institutions (if applicable).
6. Support public/private partnerships in the delivery of public services through the Official State portal, Nebraska.gov.

Grant applications will be considered by the Board at their quarterly meetings. For application due dates, Board meeting dates and any other questions about the process, please contact Cathy Danahy, Executive Director, at cathy.danahy@sos.ne.gov or (402) 471-2745.

State agencies desiring grants from the Nebraska State Records Board for projects to create or improve electronic access to government information must complete the following application and follow any procedures outlined.

NOTE: All successful candidates will be required to submit a written project report to the State Records Board at the conclusion of their project.

If you need additional space for your answers please attach any documentation necessary. *Applications not completed in full will be returned to the requesting agency for completion and resubmission.*

I. GRANT SUMMARY

- 1. Name of agency applying for grant** Hamilton Co. Surveyor / Hamilton County GIS
- 2. Title of project** Hamilton County parcel and/or property data update
- 3. Brief description of project:** Updating city and village parcel and/or property data within Hamilton County as well as making the information available via the internet. The current Aurora map was last updated in 1976. The village maps have not been updated in 50-75 years.
- 4. Grant request amount** \$25,000.00
- 5. Will there be a fee for accessing records associated with this project? If yes, provide any statutory reference or authorization for fee.**

No.

II. GRANT DETAIL

1. Please describe the project in detail (you may attach this description).

The project will consist of:

- (a) Updating the city parcel and/or property data for Aurora, and the villages of Phillips, Marquette, Giltner, Hampton, Hordville, and Stockham.
- (b) Making the information available via the internet.
- (c) Weekly updating of data on website.

2. Please describe who the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service.

The benefits of this project would be vast. City and village governments along with individual property owners, handicapped, utility companies, law enforcement, fire and rescue, surveyors, abstractors, title insurance companies, and attorneys could all benefit from this project.

3. Timeline for implementation (*a specific completion date (MM/YYYY) must be provided*). *Grant funds lapse if not expended prior to completion date.*

12/30/2010

4. State agency contribution to project (labor, equipment etc.).

Labor for this project will be contracted through Katt Surveying and all equipment used in the plotting of maps will be from the County Surveyor and County GIS offices.

5. Is other funding available for this project (explain)?

No. We have no available funds to proceed with this project

6. Does the project require additional statutory authority (explain)?

No

7. Specify (in detail) what the grant money will be used for. Include a complete cost breakdown of the project. Please attach bids from vendors (if applicable).

The Grant money will be used to fund the research, data entry, and/or collection of the City of Aurora and the Villages of Phillips, Hampton, Giltner, Marquette, Hordville, and Stockham.

Aurora: Research \$3200.00 Data Entry and/or Collection \$3000.00
Phillips: Research \$1800.00 Data Entry and/or Collection \$1800.00
Marquette: Research \$1800.00 Data Entry and/or Collection \$1650.00
Giltner: Research \$2000.00 Data Entry and/or Collection \$1800.00
Hampton: Research \$2000.00 Data Entry and/or Collection \$1800.00
Hordville: Research \$1200.00 Data Entry and/or Collection \$1200.00
Stockham: Research \$1200.00 Data Entry and/or Collection \$550.00

8. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

We do not have available funds to proceed with this project. Hamilton County and the City of Aurora have committed to the maintenance and updating of the project after the completion by hiring a County GIS administrator.

9. Please describe how this project will enhance the delivery of state agency services or access to those services.

This project will make updated and accurate parcel and/or property data that is only available at the county offices available via the internet. Having internet accessibility would cut back on the amount of time spent by county officials researching information for individuals. This will also cut down on the number of miles driven to the courthouse to look up information.

10. Please describe how this project will improve the efficiency of state agency operations.

By having updated parcel and/or property data and access to the data via the internet it would significantly speed up the operations of the county government.

11. Please describe how this project will facilitate collaboration among other local, state and federal agencies and other public institutions.

This project would give the City and Villages access to readily available County information via the internet.

12. Please describe how this project will support public/private partnerships in the delivery of public services through the Official State portal, Nebraska.gov?

This project will support everyone in the delivery of the public information via the internet.

- 13. Does the project involve the licensing, permitting or regulation of business?
If yes, explain how the project or service will allow integration with the State of Nebraska's Business Portal and the One-Stop Online Business registration system.**

No

III. TECHNICAL INFORMATION

- 1. Describe the hardware, software, and communications needed for this project and explain why these choices were made.**

There is no additional hardware, software or communications needed.

- 2. Address any technical issues with the proposed technology including:**

- **Conformity with general accepted industry standards. Projects which interface with other state systems (such as distance learning systems) must meet NITC technical standards and guidelines (NITC standards and guidelines are located at: <http://www.nitc.state.ne.us/standards/>).**
- **Compatibility with existing institutional and/or statewide infrastructure.**
- **Reliability, security and scalability (future needs for growth or adaptation).**

This project will conform to all NITC standards and guidelines.

This project will be compatible with all ArcGIS applications as well as CAD software.

This project will be on our Hamilton County website. It will be set-up as a read only application and will be kept up to date with all future need and growth.

3. Describe how the project will comply with the State's Technology Access Clause: <http://www.nitc.state.ne.us/standards/index.html> under 2. Accessibility Architecture.

We will have the project accessible via the internet.

4. Describe how technical support will be provided.

There will be a GIS Administrator on staff to answer any questions and/or resolve any issues that may occur.

IV. CONTACT INFORMATION & SIGNATURE

Contact person for any questions regarding this application:

Duane A. Katt – Hamilton County Surveyor
Adam Darbro – Hamilton County GIS Administrator

Phone # 402-886-2229 **E-mail** kattsurveying@aol.com
402-694-4366 hamcogis@hamilton.net

Signed this 22 day of July, 2009

Agency Director

Please return to:

Cathy Danahy
Nebraska State Records Board
440 S 8th St. Suite 210
Lincoln, NE 68508
(402) 471-2745

(Last updated 04/29/2008)

Hamilton County updates (additional information):

- The revised application replaced the word “maps” or “mapping” with “parcel” and/or “property data”.
- The revised application also includes the hiring of a GIS Administrator.
- The grant money will be spent on research, data collection and data entry for each project (See answer to question 8, page 4) and will be payable to Hamilton County GIS.