

**Technical Advisory Committee  
to the  
[State Records Board](#)**

Friday, April 11, 2008  
2:00 p.m.  
Executive Building - 5th Floor Conference Room  
521 S 14th Street  
Lincoln, Nebraska

***PROPOSED MINUTES***

**MEMBERS PRESENT:**

Brenda Decker, CIO, State of Nebraska  
Richard Brown, Legislative Council  
Walter Weir, CIO, University of Nebraska

**ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION**

Ms. Decker called the meeting to order at 2:05 p.m. Roll call was taken. A quorum was present. The meeting notice was posted to the [Nebraska Public Meeting Calendar](#) on April 4, 2008. The meeting agenda posted to the NITC Website on April 4, 2008. A copy of the Nebraska Open Meetings Act was available in the meeting room.

**PUBLIC COMMENT**

There was no public comment.

APPROVAL OF MINUTES - [January 7, 2008](#)

Mr. Brown moved to approve the minutes as presented. Mr. Weir seconded the motion. Roll call vote: Decker-Yes, Weir-Yes and Brown-Yes. Results: Yes-3 and No-0. Motion carried.

**GRANT REVIEWS**

**Nebraska State Historical Society – [Digital Archives and Records Center Implementation Study](#)**

Members discussed the grant application.

**Mr. Weir moved** the following resolution:

The committee, having reviewed the grant application entitled "Digital Archives and Records Center Implementation Study," finds that:

- The grant application is for the performance of a study, and there are no technical elements for the Committee to review.
- The Committee recommends that the study examine and address issues relating to the project's compatibility with existing state government infrastructure and current NITC Standards and Guidelines; and that the study be conducted with an appreciation of related issues and efforts, such as the "durable medium" workgroup.

Mr. Brown seconded. Roll call vote: Decker-Yes, Weir-Yes and Brown-Yes. Results: Yes-3 and No-0. Motion carried.

Nemaha County Assessor – [Nemaha County Digitizing Maps/records and enhanced Web Page](#)

Members discussed the grant application.

**Mr. Brown moved** the following resolution:

The committee, having reviewed the grant application entitled “Nemaha County Digitizing Maps/records and enhanced Web Page,” finds that:

- The project is technically feasible.
- The proposed technology is appropriate for the project.
- The technical elements can be accomplished within the proposed time frame and budget; however it is unclear whether the necessary funding for the project has been secured, beyond this request for grant funds.
- The grant application, in Section III-2 refers to the absence of applicable NITC standards, “there are no NITC technical standards and guidelines for GIS.” Actually there are two NITC standards that would apply to this type of work, if it involves the actual development of the GIS-formatted land record information. The first is the NITC “Land Record Information and Mapping Standard” ([http://nitc.ne.gov/standards/data/LRMS\\_20060127.pdf](http://nitc.ne.gov/standards/data/LRMS_20060127.pdf)), which is specifically focused on the development of GIS-formatted land record information. The second is the NITC “Geospatial Metadata Standard” ([http://nitc.ne.gov/standards/data/metadata\\_standard\\_20050923.pdf](http://nitc.ne.gov/standards/data/metadata_standard_20050923.pdf)), which outlines how the GIS data should be documented so that the value of the public investments in the data, by developing agency, can be preserved over time and so that other potential users of the data can determine the most its appropriate and/or inappropriate use of that data.

Ms. Decker seconded. Roll call vote: Decker-Yes, Weir-Yes and Brown-Yes. Results: Yes-3 and No-0. Motion carried.

## **OTHER BUSINESS**

There was no other business.

## **ADJOURNMENT**

The meeting was adjourned at 2:37 p.m.

The meeting minutes were taken by Rick Becker of the Office of the CIO.