

SEP 10 2007

RECEIVED

HALL COUNTY REGISTER OF DEEDS
P.O. BOX 1692
GRAND ISLAND NE 68802-1692
Phone- (308) 385-5040
Fax- (308) 385-5184

Kathy Baasch, Register of Deeds
Jeanne King, Deputy

Amy Thomas, Records Technician
Tonya Baker, Office Clerk

September 7th, 2007

Nebraska State Records Board
440 So. 8th St. Suite 210
Lincoln NE 68508

RE: Application for Grant

Dear Sir;

Please accept and consider my application for a grant to fund a scanning project that would enhance the delivery of our county real estate records to the public. There is now a collaborative effort among our city and county offices to serve up data to the public on all property in Hall County, Nebraska on line. My project would only enhance the effort, enabling the public to view the records of my office dating back to the 1800's. Presently they are only access them back through 1989.

This may be only a small project to some but the impact would be great for the user of our records. Please feel free to access our site at www.hallcountyne.gov and select the "Register of Deeds" link. In the paragraph that tells about my office, select "Mapsifter". You will now be at the website that allows you to access many types of searches of property.

Since I am not very knowledgeable of computer terminology and software being used, please feel free to contact me or Doug Drudik, the head of our IT Department. We would be happy to answer any questions you may have. Thank you in advance for your consideration.

Sincerely,

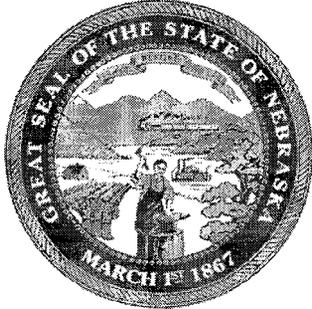


Kathy Baasch
Hall County Register of Deeds

RECORDS MANAGEMENT
DIVISION
SEP 10 2007
RECEIVED

Nebraska State
Records Board
440 So. 8th St. Suite 210
Lincoln, NE 68508
(402) 471-2745

John Gale
Chairman



**APPLICATION FOR STATE RECORDS BOARD GRANT
TO IMPROVE ACCESS TO PUBLIC INFORMATION
(Local Government Grant Application)**

Cities and Counties desiring grants from the Nebraska State Records Board for projects to create or improve electronic access to government information or services should complete this application and follow any procedures outlined in the application and any accompanying materials.

I. GRANT SUMMARY

1. Name of entity applying for grant Hall County Register of Deeds

2. Title of project Numerical Index Book Scanning Project

3. Brief Description of Project
This project will require the scanning of the old hand-written numerical index books. there are a total of 28 books. Each page will be assigned a page number corresponding with the designated subdivision plat number. The books will then be taken apart, each page run through our large scanner and the scanned image will be exported to the appropriate computer folder. Upon completion of each book, the person scanning will make sure the pages are in the correct order & re-assemble the book, returning it to it's designated shelf. Upon completion of the project, our county's IT department will then link the images to our real estate web site that we presently use.

4. Grant request amount \$2,352.00 (\$25,000 limit for collaborative grants, \$10,000 limit for single jurisdiction grants)

5. Will there be a fee for accessing records associated with this project? No

6. If yes, provide any statutory reference or authorization for the fee
No fee

II. GRANT DETAIL

1. Please describe the project in detail (you may attach this description)

My project involves scanning our old numerical books. The pages of each book will be hand numbered with the corresponding subdivision ID number and designated page. Each book will be taken apart for scanning of front and back. Files and folders will be set up to export the images after scanned. Upon completion of the scanning project, the IT department will then link the images to the appropriate subdivision and export them to our web site for public use. Hall County has an awesome web site that anyone can access at www.hallcountyne.gov.

2. Please describe whom the beneficiary or recipient of this service will be and projected activity for access or use of the proposed service

This project will benefit anyone who has access to the internet, since my records are presently online back through 1989. Our county has a web site that makes these records accessible to everyone, free of cost! It will be most beneficial to realtors, title records personnel, historians or anyone having an interest in chain of title of property in Hall County, Nebraska. Hundreds of people have been using this site for several years already, but this project would greatly enhance the search, since it would make available information of records ranging back into the 1800's.

3. Timeline for implementation (specific completion date must be provided, grant funds lapse if not expended prior to completion date)

An approximate completion date would be 8 months upon receipt of the grant. I would require time to advertise and interview for a candidate that would be trustworthy to handle our old record books.

4. Subdivision contribution to project (labor, equipment ect.)

This project would be done in my office, since I will not allow my records to be removed from the office. I already have the scanning equipment in place. I only need someone who would have the time to scan them.

5. Is other funding available for this project (explain)?

No other funding is available, since I do not have the extra money within my own budget. Due to the fact that our county Board is already cutting budgets, this project could not be funded through our county. I have asked for volunteers, but have not had any luck.

6. Why is the grant money needed for the project, and, if applicable, how will the service be sustained once the grant money is expended?

Since I do not have the funds within my budget and have had no luck finding volunteers, I am requesting grant money to hire someone reliable for the project. I cannot find the time myself and since I try to keep a very small staff, they do not have the time to contribute to the project either. I only have one deputy, one full time records technician and a part-time office clerk.

Once the project is complete, our county IT department will take over the exporting and maintaining the images. We will not need to add any more to the project, since we are now computerized and will never add information to these old books.

7. Please describe how this project will enhance the delivery of government services or access to those services (you may attach a separate sheet if needed)

This project will greatly enhance the existing on-line records search program, Mapsifter. I would then be capable of delivering to the public a full records search of all property in Hall County, Nebraska dating back to the beginning or recording time in the 1800's, rather than our present information ranging back only through 1989.

8. Please describe how this project will improve the efficiency of government operations (attach additional pages if needed)

The project will greatly improve the efficiency of our office since searchers would be able to view the entire record themselves, rather than trying to explain by phone what they are searching for, and then having to do the search. They would have the capability of giving us more precise information and the specific document number for the property they are searching, or just seeing the ownership and liens of record on a particular property. Because they will see the complete record themselves, this will improve any correspondence with the public and searching time of records that they are in question of.

9. Please describe any collaborative effort among multiple jurisdictions or political subdivisions related to this project (if applicable, attach additional pages if needed)

Our web search is presently a collaborative effort among the Assessor, Treasurer, City of Grand Island and GIS Department of our county. This project would only enhance the information made available to the public, as well as the city and county law enforcement agencies.

10. Please provide information on who will complete the project (in house personnel, outside contractor, combination of both, etc.)

I would interview someone for the project from the outside whom I feel would be responsible for the care of our old books and equipment. I would supervise and spot check their work myself.

I have had a couple of inquiries but could not pay them, since I have no additional funds in my budget. They were not interested in doing it voluntarily.

I have had the project advertised as volunteer work with no success-no one wants to do volunteer work apparently.

11. Does the project involve the licensing, permitting or regulation of business, if yes then explain how the project or service will allow integration with the State of Nebraska's Business Portal and the one-stop online business registration system.

No, none of the above.

III. TECHNICAL INFORMATION

1. Describe the hardware, software and communications needed for this project and explain why these choices were made.

I do not know any of the software, etc technical terminology. I have a large scanner and computer that our IT Department has set up for me to use. He has the program set up to scan the images into and he will be in charge of sending the images out to our web site for public use.

If you wish to contact our IT Department, his name is Doug Drudik. The phone number is 308-385-5629. He will be in charge of managing the images and can tell you what software he will be using.

2. Address any technical issues with the proposed technology including:

- Conformity with generally accepted industry standards. Projects which interface with state systems (such as distance learning systems) should also address NITC technical standards and guidelines.
- Compatibility with existing institutional and/or statewide infrastructure.
- Reliability, security, and scalability (future needs for growth or adaptation).

This project will conform with the already existing city/county web search at www.hallcountyne.gov. It is compatible with our city/county information and will only enhance the use of the site. The information has been pre-approved by our county attorney and city attorney.

If you have further questions regarding the technology, please contact the head of our IT Department, Doug Drudik at 308-385-5629 or dougd@hcgj.org.

3. Describe how technical support will be provided.

Technical support will be provided by Doug Drudik, the head of the county's IT Department.

Inter-office support will be provided by myself, Kathy Baasch, Hall County Register of Deeds.

4. Describe how the project will comply with the State's Technology Access Clause
<http://www.nitc.state.ne.us/standards/>

My project will fully comply with the State Technology Access Clause, since the images scanned will be imported into our web site search already in existence. This site can be used by any person who has access to the internet.

IV. CONTACT INFORMATION, SIGNATURE

Contact person for any questions regarding this application Kathy Baasch

Phone # 308-385-5040 E-mail kathyb@hcgi.org

Signed this 7th day of September, 2007

Kathy Baasch
Signature

Hall County Register of Deeds
Title

Please Return to:

**State Records Board
440 So. 8th St. Suite 210
Lincoln, NE 68508
(402) 471-2745**