

GIS Council Meeting Minutes

December 6, 2012

1:00 p.m. – 3:30 p.m.

Meeting Location:

Nebraska Department of Roads - Main Auditorium

1500 Nebraska Hwy 2, Lincoln Nebraska



GIS Council • Nebraska Information Technology Commission

Meeting Summary

Working Group Reports and Discussions The NebraskaMAP technical group has been working on image hosting and caching solutions and their costs. The NebraskaMAP development server has been upgraded and is currently being tested. Workflows are being evaluated to further the metadata portal to provide current NESDI files for download. Draft definitions for the NESDI data governance and stewardship were distributed for comment. ArcGIS Online for Organizations will be evaluated for the coming months and how it integrates with the state enterprise GIS system. The Street Centerline Address working group reviewed the Esri local government data models for street centerline and addressing. Douglas and Sarpy counties are planning to use these data models for their work. In comparison to the latest street centerline database created in 2010 the fields are similar with a few exceptions. Plans are to follow-up with Esri for additional clarification of the model. The Land Records working group will be putting together draft components of the business plan and share with the GIS Council at the next meeting. The group is working on finalizing proposed attributes of parcels, working with Dept. of Revenue on workflow of acquiring data, and evaluating potential data sharing agreements. There are approximately 11 counties that do not have any GIS parcel information. The Imagery working group has not met yet and will be meeting in December to discuss image caching and best practices for managing imagery. The Elevation working group has prepared a draft business plan outline and will begin to prepare the business plan.

GIS Council Member Presentation A presentation was provided by Eric Herbert, NACO and Sarpy County.

Updates from Member Agencies Various updates were provided by agencies and are included in these minutes.

Election of Officers Josh Lear, Department of Natural Resources, was elected as the upcoming Vice Chair.

Other Business Items Mike Hybl, PSC, has resigned to take on a new role as Chief of Staff for Congressional Representative, Deb Fischer. He was recognized for his service to the GIS Council. Ms. Vanicek will represent PSC on the Council until his replacement is named. The Nomination Committee has provided follow-up information to the CIO regarding to the Member at Large nomination. The CIO will review and discuss the information with the Lt. Governor in preparations for next NITC Council meeting. It was suggested to have a representative from the Corps of Engineers serve on the council. Federal Agencies have one seat on the council which is already filled by Jim Langtry, USGS. Although the federal seat has been filled, the Corps of Engineers could be invited to present information about their agency to the council. For the new members that have not done so, Mr. Watermeier reminded them to complete their application. The GIS Council will meet on the following dates for 2013: January 9th (2nd Wednesday due to start of the new year), February 6th, March 6th, April 3rd, May 1st, July-no meeting, June 5th, August 7th, September 4th, October 2nd, November 6th and December 4th. It was suggested to have another summer meeting with key decision makers to provide an update on the Strategic Plan, as well as to present the business plan. A sign-up sheet was distributed to members for presentations in 2013.

Motions

Motions Carried:

- The November 14, 2012 minutes were approved as presented.
- Cease the nominations and approve the nomination of Josh Lear for the election of the 2013 Vice Chair.

Motions Failed:

There were no motions that failed.

I. Roll Call and Quorum	
Members Present: * <i>Authorized to Vote</i>	Members Absent:
<ul style="list-style-type: none"> * <i>John Beran</i>, State Surveyor * <i>Chad Boshart</i>, NEMA/Military Dept. * <i>Rose Braun</i>, Department of Roads * Lash Chaffin, League of Nebraska Municipalities * <i>Suzie Fredrickson</i>, <i>Alt. Kyle Otte</i>, Nebr. State Patrol * Eric Herbert, NACO * <i>Les Howard</i>, Conservation and Survey Div. – UNL * <i>Jim Koch</i>, Property Tax Administrator Jim Langtry, USGS * <i>Josh Lear</i>, Department of Natural Resources * Jeff McReynolds, Lincoln Metro Area * John Miyoshi, NE Assoc. of Resource Districts * Kelly Mueller, NACO * <i>Jim Ohmberger</i>, Office of the CIO * <i>Sudhir Ponnappan</i>, Nebraska Game and Parks * Mike Preston, NE Geospatial Professional Assoc. * Mike Schonlau, Member at Large * <i>Sue Vanicek</i>, Public Service Commission <p><i>Italicized names are designees to council seats.</i></p>	<ul style="list-style-type: none"> <i>Karis Bowen</i>, DHHS Tim Cielocha, Public Power Districts <i>Dick Clark</i>, Governor's Policy Research Office <i>Nancy Cyr</i>, Legislative Research <i>Tom Lamberson</i>, Dept. of Environmental Quality Gary Youell, Omaha Metro Area
NITC Representatives:	Nathan Watermeier, GIS Council Coordinator; and Lori Lopez Urdiales, Office Services Manager, Office of the CIO
Public Visitors:	Joe Eckmann, ESRI; Chad Kudym, Beehive Industries; Milda Vaitkus, UNL; Dan Erker, Infogroup; Al Benek, Info Group

I-III. General Meeting Formalities (continued)	
Roll Call and Quorum	The Chair, Mr. Ohmberger, called the meeting to order at 1:03 p.m. There were 17 members present at the time of roll call. A quorum (greater than 50% of voting members) existed to conduct official business.
Introduction of Audience Attendees	Public visitors were welcomed and were asked to introduce themselves if they wished. Visitors who wished to identify themselves as attending the meeting were to sign the visitor log and their name and affiliation would be reported in the minutes.
Public Meetings Regulations and Posting of the Same	<p>The meeting notice was posted to the Nebraska Public Meeting Calendar on January 4, 2012. The meeting agenda was posted on the GIS Council website November 26, 2012. The Nebraska Open Meetings Act information was posted in the room for interested persons to review.</p> <p>Mr. Miyoshi arrived to the meeting. Eighteen (18) members were present.</p>
Approval of Minutes from Previous Meeting	The Chair, Mr. Ohmberger asked if there were any suggested changes or clarifications to the previous meeting's minutes. There were no corrections. Motion: Mr. McReynolds moved to approve the November 12, 2012 minutes as presented. Mr. Preston seconded. Roll call vote: Ohmberger-Yes, Preston-Yes, Koch-Yes, Braun-Yes, Howard-Yes, Boshart-Yes, Beran-Yes, Fredrickson-Yes, Ponnapan-Yes, Vanicek-Yes, Miyoshi-Abstained, Herbert-Yes, Mueller-Yes, Chaffin-Yes, Lear-Abstained, McReynolds-Yes, Schonlau-Yes, and Langtry-Abstained. Results: Yes-16, No-0, Abstain-2. Motion carried.

IV. Working Group Reports and Discussions

DISCUSSION	<p>Nebraska Geospatial Data Sharing and Web Services Network – Jeff McReynolds. The technical group has met several times since the last GIS Council meeting. Discussion items included a review of image hosting costs and image caching scales for web services. There was a demonstration from the SI Organization for potential hosting solutions for cost effectiveness based upon image size and storage. Mr. Schonlau has been in contact with Amazon regarding storage and caching as another option. Another option is working with the Western States Contracting Alliance. The technical group would like to compare these options for performance. The NebraskaMAP ArcGIS development server was upgraded the 10.1 version and is undergoing testing. DNR is loading imagery into their agency's SDE. Another topic of discussion was furthering the metadata portal integration with NebraskaMAP including the infrastructure and uploading actual files for download. A draft of the Nebraska Spatial Data Infrastructure (NESDI) Defining Data Governance and Stewardship document was distributed to members. This is similar to several other states. The governance definition comes from the NASCIO (National Association of State CIOs) governance definition and standards. On a side note, Nebraska's CIO, Brenda Decker, was elected as chair of NASCIO for the coming year.</p> <p>Street Centerline-Address Database - Rose Braun. The Street Centerline technical group had a teleconference meeting on Friday, November 30th. Mike Schonlau showed the ESRI local government data models for addressing. Douglas and Sarpy counties are planning to use these data models for their work. The group compared the ESRI data model to what the Street Centerline Working Group came up with. For the most part, the same fields are there, the naming conventions are different. Mr. Schonlau and Mr. Herbert have some questions for ESRI and the group will meet again later in December. The entire Street Centerline Work Group is meeting on December 12th.</p> <p>Land Records (renamed from Cadastral/Property Parcel) – Eric Herbert. Mr. Herbert met with Mr. Watermeier regarding the business plan. A draft will be shared with the Council at the next month. The Working Group has not met since the last GIS Council meeting but will be meeting on December 20th after the Imagery Working Group meeting. The main items of discussion will be to finalize proposed attributes for parcels, the Department of Revenue needs and evaluating MOUs for data sharing agreements. The Working Group would like to meet with the Department of Revenue to discuss their parcel data needs. There are 11 Nebraska counties that do not have any GIS parcel information. Some counties have only in-house data. The Work Group plans to work with Ms. Mueller early next year to start the dialogue with assessors.</p> <p>Imagery – Mike Schonlau. The Working Group is scheduled to meet on December 20th at the Papillion NRD office. Items for discussion will include imagery caching and best practices for managing imagery.</p> <p>Elevation (i.e., LIDAR) – Josh Lear. The Working Group had met before the last GIS Council meeting. It was decided to develop a business plan rather than a business case. A business plan will be more streamlined and will incorporate items from the business case as well. A small group was established to develop a rough draft of the outline. The draft business plan outline will be discussed and reviewed for approval at the next meeting that will be held on December 18th.</p>
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ACTION ITEMS	RESPONSIBILITY	TIMELINE / DEADLINE
Establish next working group meetings	Working Group Spokespersons	December 21, 2012
Review definitions for NESDI data governance and stewardship	GIS Council Members	January 9, 2013
Meet with Revenue on land records attributes and prepare draft components of business plan	Land Records Spokesperson / GIS Coordinator	January 9, 2013
Establish draft of business plan for elevation	Elevation Working Group Spokesperson / GIS Coordinator	January 9, 2013

V. GIS Council Member Presentation**DISCUSSION**

Eric Herbert, NACO (Nebraska Association of County Officials) and Sarpy County, provided the GIS Council Member presentation. The presentation addressed the history, role and current activities of NACO and Sarpy County in relation to GIS. The presentation is located at: <http://nitc.ne.gov/gisc/mtgs/docs/12-6-12/GISCouncilNACOSarpy122012.pdf>

VI. Updates from Member Agencies**DISCUSSION**

Antelope County Assessor's Office, Kelly Mueller. The agency is in the process of renewing land usage records.

Lancaster County/City of Lincoln, Jeff McReynolds. The AVL location project is kicking off next week for 6-month pilot. Asset management project is still being developed.

Public Service Commission, Sue Vanicek. Mike Hybl has resigned from PSC. His replacement will be named in December and will replace Mike on the Council. There are current discussions going on at the moment about the potential of creating point address data to the current E-911 system. Further discussions will occur in the coming months on relation to Street Centerline Address database relationships, costs and funding mechanisms.

Department of Natural Resources, Josh Lear. The 2012 NAIP images are being converted to jpeg images and loaded into SDE for downloading. Training for the LiDAR processing software will be held in early January. The seven seats reserved for the January LiDAR training are already filled. Internally, the agency is being asked to convert LiDAR DEMs from vertical meters to vertical feet. These will be done on an as needed basis. This information will also be available to the public on an as-needed basis. The Department of Natural Resources has been stewards of the NHD information for several years. There is an MOU set to expire at the end of next year. DNR will need to determine if all parties to the MOU (USGS, GISSC, DNR) are interested in continuing the stewardship. In the event that we are interested, a draft MOU will be prepared for the January meeting.

Nebraska Association of County Officials, Lash Chaffin. Mr. Chaffin wanted the Council to be aware that during the next legislative session, it appears that the ACLU and Nebraska Press Association will bring forward legislation that would prohibit public entities from charging their costs for public information requests.

GIS/LIS, Mike Preston. GIS/LIS will be meeting tomorrow, December 7th. Presenters are still needed for the symposium. Letters of invitation have gone out to the sponsors and vendors.

Office of the CIO, Nathan Watermeier. The GIS LIS Association have requested that the GIS Council have a booth at the symposium. Mr. Watermeier will follow-up on how to participate and will look for other GIS Council members to support in attending the boot at the Symposium. The ESRI Master Purchase Agreement has went to the fiscal management office for review. Information will be going out to stakeholders when it is finalized. Several agencies are working together to secure a master license for address and demographic data to meet current business needs. This will also support the development of an addressing database from plans with the Street Centerline Address working group. SharePoint license has been approved for GIS Council members. More information about accessing online documents through the portal will be shared at the next meeting. Esri has provided test user licenses for the next three months to evaluate ArcGIS Online for Organizations. The NebraskaMAP technical group is creating a baseline of basemaps and groups to get started. Information will be sent out earlier next year on evaluation criteria and setting up additional test users.

Douglas County/Metro Omaha, Mike Schonlau. Douglas County has approved and signed a contract with City Source to deploy the citizen's mobile application. So far it has been working well for citizens to report issues/problems and it also integrates with the City Works work order system to submit a work

order to address their issues.

VII. Election of Chair

DISCUSSION	<p>The meeting materials included the “GIS Council Voting Policies and Procedures”. Mr. Preston reported that the Nomination Committee received one nomination for Josh Lear for Vice Chair. Mr. Ohmberger opened the floor for additional nominations. There were no nominations. Motion: Mr. Preston moved to cease the nominations and approved the nomination of Josh Lear. Mr. Ponnapan seconded. Roll call vote: Boshart-Yes, Howard-Yes, Braun-Yes, Koch-Yes, Preston-Yes, Ohmberger-Yes, Langtry-Yes, Schonlau-Yes, McReynolds-Yes, Lear-Yes, Chaffin-Yes, Mueller-Yes, Herbert-Yes, Miyoshi-Yes, Vanicek-Yes, Ponnapan-Yes, Fredrickson-Yes, and Beran-Yes. Results: Yes-18, No-0, Abstain-0. Motion carried.</p> <p>Ballots were distributed and collected. There were 17 votes electing Josh Lear as the 2013 Vice Chair of the GIS Council. Mr. Lear will begin serving as Vice Chair in January.</p>
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VIII. Other Agenda Item

DISCUSSION	<p>Recognitions: Mike Hybl has resigned from the Public Service Commission to serve in the new role as Chief of Staff for Congressional Representative, Deb Fischer. Ms. Vanicek was presented with an Appreciation Certificate for his service to the GIS Council. She will get the certificate to him.</p> <p>Membership: Until Mr. Hybl’s replacement is hired. Ms. Vanicek will serve as the Public Service Commission’s designee. Mr. Preston reported that the Nomination Committee has submitted follow-up information to the CIO regarding to the Member at Large nomination. The CIO will review and discuss the information with the Lt. Governor in preparations for next NITC Council meeting. It was suggested to have a representative from the Corps of Engineers serve on the council. Federal Agencies have one seat on the council which is already filled by Jim Langtry, USGS. Although the federal seat has been filled, the Corps of Engineers could be invited to present information about their agency to the council. For the new members that have not done so, Mr. Watermeier reminded them to complete their application.</p> <p>2013 Meeting Schedule. The GIS Council will meet on the following dates for 2013: January 9th (2nd Wednesday due to start of the new year), February 6th, March 6th, April 3rd, May 1st, July-no meeting, June 5th, August 7th, September 4th, October 2nd, November 6th and December 4th. It was suggested to have another summer meeting with key decision makers to provide an update on the Strategic Plan, as well as to present the business plan.</p> <p>Member Presentations for 2013. A sign-up sheet was distributed to members. Below are the volunteers who signed up at the meeting: NEMA – March League of Municipalities – May UNL Conservation and Survey Division – June NACO Antelope County - September Mr. Watermeier will be in touch with the other members that were not in attendance.</p>
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	RESPONSIBILITY	TIMELINE / DEADLINE
Complete member slate of presentations for 2013.	GIS Council Members	February 6

IX. Invitation for Public Comment from Attendees

DISCUSSION	There was no public comment.
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Meeting Conclusion	
Adjournment	Motion: Mr. Beran moved to adjourn the meeting. Mr. Schonlau seconded. All were in favor. Motion carried. The meeting was adjourned at 2:20 p.m.
Next Meeting	The next meeting will be January 9th, 2013, 1:00-3:30 p.m. at the Nebraska Department of Roads - Main Auditorium, 1500 Nebraska Hwy 2, Lincoln Nebraska.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Nathan Watermeier of the Office of the CIO/NITC.