

GIS COUNCIL

Nebraska Information Technology Commission
Wednesday, December 1, 2010, 1:00 p.m. - 3:30 p.m.
Nebraska Dept. of Roads- Main Auditorium
1500 Nebraska Highway 2
Lincoln, Nebraska
PROPOSED MINUTES

ROLL CALL PRESENT (authorized to vote*):

John Beran	*	State Surveyors Office
Karis Bowen	*	Dept. of Health and Human Services
Tim Cielocha	*	Public Power
Jack Dohrman	*	Clerk of the Legislature
Les Howard	*	Conservation and Survey Division – UNL
Tom Lamberson	*	Dept. of Environmental Quality
Jim Langtry	*	USGS
Josh Lear	*	Dept. of Natural Resources
Jeff McReynolds	*	City of Lincoln/Lancaster County
Jim Ohmberger	*	Office of the CIO
Mike Schonlau	*	Douglas County/Omaha – At Large Rep
Sue Vanicek	*	Public Service Commission
Bill Wehling	*	Dept. of Roads

Others Present:

Larry Zink, GIS Council Coordinator	Howard Cofer, Nebraska State Patrol
Lori Lopez Urdiales, Office of the CIO/NITC	Jon Kraai, Nebraska State Patrol
Kevin Kuhlman, The Sanborn Map Company	Kim Menke, Dept. of Natural Resources
Marcus Tooze, GIS Workshop	Michael Giligan, UNL Graduate Student
Chad Kudym, GIS Workshop	Mike Hybl, Public Service Commission
Suzu Frederickson, Nebraska State Patrol	

ROLL CALL, INTRODUCTION OF AUDIENCE ATTENDEES, PUBLIC MEETINGS REGULATIONS AND POSTING OF THE SAME

Mr. Schonlau called the meeting to order at 1:20 p.m. Twelve members were present at the time of roll call. A quorum existed to conduct official business. The meeting notice was posted to the [Nebraska Public Meeting Calendar](#) on July 5, 2010. The meeting agenda was posted on GIS Council website November 24, 2010.

It was announced that some of the agenda items may be moved around to accommodate meeting time conflict for some members.

APPROVAL OF MINUTE FROM NOVEMBER 3, 2010 MEETING

Following a discussion of possible changes in the draft minutes, Mr. Dohrman moved to approve the [minutes from 11/3/10 meeting](#), including the following amendments:

- When Mr. Dohrman seconded last meeting's motion by Paul Mullen to rescind the Council's earlier recommendation that the OCIO create a GIS service bureau, Mr. Dohrman did not understand that acceptance of Office of the CIO's response to that recommendation was a part of Mr. Mullen's motion. Mr. Dohrman requested that the minutes reflect this misunderstanding.
- The minutes should note that audience members, Mr. Tom Larsen and Ms. Jackie McCullough both expressed their concerns about the Council's GIS service bureau recommendation and urged that it be reconsidered.

Mr. Cielocha seconded. [The motion passed on a vote of](#) 8 for, 0 against, and 4 absentions.

STATE GIS SHARED SERVICES

The Chair asked for a motion to separate the two items in the motion made at last month's meeting - rescinding the GIS Council's recommendation to create a GIS Services Bureau and to accept the Office of the CIO's response. There was no motion. Discussion occurred regarding where the GIS Council stands in regards to what is being endorsed and what is moving forward in regards to NebraskaMAP.

The question was raised as to what does "accept" the OCIO response mean. It was noted that neither the GIS Council nor the OCIO have funding to support GIS shared services. In prior meetings, the Council was informed that the OCIO would be willing to host NebraskaMAP on a fee basis for cost recovery. The GIS Council has communicated to the OCIO that NebraskaMAP and other shared GIS services are needed. The Council needs to work with the OCIO to develop a roadmap to support these efforts. The RFP that is soon to be released will assist the Council in the development of a GIS Strategic Plan for the state which will include a roadmap on needed GIS services and funding recommendations.

It was noted that a technical person is needed to support and maintain of NebraskaMap as well as the Street Centerline Address data sets. Between now and development of strategic plan roadmap, according to the OCIO's response, it will provide immediate assistance to host the IT infrastructure required to support NebraskaMAP, subject to available funding. The OCIO will seek funding from agency partners. In addition, the OCIO will consult and cooperation with the GIS Council and the NebraskaMAP partners regarding short and long-term funding option to support initiatives.

Mr. Lear suggested that since many agencies do their own web services and applications development, that the words "web services, applications" in item #3 of the OCIO's response be moved to item #6. Others noted that the NebraskaMAP is all about web services and applications. Chair stated that if the Council wanted to change the wording in the OCIO's response, the Council would need to make motion to propose the change and then see if this is acceptable with the OCIO.

Mr. Lamberson arrived to the meeting. Mr. Lamberson served on the committee to review and revise the Nebraska Geospatial Strategic Planning RFP.

Another suggested was to add the words of "web services, applications" to the secondary function sentence within item #3. Mr. Zink suggested changing the words GIS Services Bureau to GIS Shared Services in the original recommendation. There were no motions made.

Mr. Lamberson moved to table further discussion of Item 4 "GIS State Shared Services" until the January Council meeting and that in the meantime members should send suggestions for the Council's response to the OCIO Shared Services proposal to the Chair and/or Mr. Zink. Mr. Langtry seconded. Mr. Zink asked for clarification regarding the Council's intent with this tabling motion. He noted that both he and the OCIO need to be talking with agencies about the NebraskaMAP and GIS shared services if they were to have any chance of securing funding support for maintaining these services. Mr. Zink noted that the questions related to the Council's service bureau recommendation have already delayed these discussions for several months and the contract with Mr. Pfeffer to support these services is due to end in January. Mr. Zink indicated that as part of these discussions, he didn't want to misrepresent the Council's position. Mr. Zink asked if the current motion to table further discussion until January was passed, would he be correct in representing the current situation as one in which the Council has rescinded its initial Service Bureau recommendation and accepted the OCIO's proposal for GIS Shared Services? The discussion that followed indicated that Mr. Zink would be correct in that representation of the situation. [The motion by Mr. Lamberson to table the discussion until January passed on a vote](#) of 12 for, 1 against, and 0 abstentions.

NEBRASKA GEOSPATIAL STRATEGIC PLANNING

(Agenda item moved up on the agenda to accommodate Tom Lamberson meeting conflicts)

Mr. Lamberson stated that the draft RFP is ready for the Councils review and noted that there may be a vendor present who may submit a proposal in the audience which would be a potential conflict of interest.

Mr. Langtry moved that the GIS Council now go into closed session to discuss a draft RFP for a GIS strategic planning process, which the OCIO is preparing on behalf of the GIS Council. The closed session is requested so that no potential bidders on the RFP will receive an unfair advantage by having advance knowledge of the RFP content. Mr. Cielocha seconded. [The motion passed on a vote](#) of 12 for, 0 against, and 1 abstention.

At 2:35 p.m., Mr. Schonlau announced the GIS Council will go into a closed Executive Session for discussion of the draft RFP on strategic planning.

Members of the audience left the meeting room.

At 3:05 p.m., Mr. Schonlau announced that the GIS Council closed Executive Session was concluded. Members of the audience were brought back into the meeting room.

Mr. Lamberson left to attend another meeting.

Mr. Wehling moved to approve the RFP for release by the Office of the CIO approximately by January 4th with the following timelines:

1st draft comments be sent to Zink by December 8th

2nd draft document to be sent to GIS Council members by December 13th

Final 2nd draft comments to be sent Mr. Zink by December 17th

Mr. Cielocha seconded. [The motion passed on a vote](#) of 12 for, 0 against, and 0 abstentions.

NEBRASKAMAP UPDATE

Mr. Zink reported that the software has been installed and data is being copied from the UNL pilot site. There is a Nebraska.MAP Partners Committee meeting tomorrow at 1 p.m.

SUBCOMMITTEE REPORTS

NIROC - 2010. No report.

Subcommittee Update-Historical Imagery, Mike Schonlau. There was no progress to report.

Subcommittee Update-Cadastral/Property Parcel, Larry Zink. The subcommittee has met since the last meeting and since it has completed its work on revising/updating the Land Record Modernization and Mapping Standards, it is moving to begin a process of developing draft guidelines to facilitate the transition of local government land records from shapefile format to a geodatabase model/format.

Subcommittee Update-Street Centerline Address Databases, Larry Zink. The GIS Council formed this subcommittee two years ago. Since then, draft guidelines have been developed and tested by Dan Pfifer. The next meeting is scheduled for the following morning, Dec. 2nd. The initial objective of group will be to compare the draft guidelines that the group developed earlier with the practical experience gained by the real world effort by NebraskaMAP's Dan Pfeffer to integrate data from multiple sources. Mr. Zink urged interested members to attend. Mr. Zink noted that while we have yet to get feedback from the State Patrol on its efforts to incorporate this data into its CAD system, but several factors argued for reconvening the group at this time. One is the upcoming Public Service Commission (PSC) workshop on standards for E911 GIS data that is scheduled for Dec. 8th.

DRAFT REVISION OF LAND RECORD MODERNIZATION AND MAPPING STANDARD

Mr. Zink noted that at the last Council meeting, the Council had requested that the action item to recommend these revised standards and guidelines be delayed for a month to allow for the Council members to review the draft revisions and provide Mr. Zink with any comments. Mr. Zink indicated that he had not received any comments. As discussed at the last meeting, the language regarding waivers to the standard has been changed to coincide with the more general waiver in other current NITC standards. If the standard is approved today, it will go to the NITC Technical Panel for review and posting for a 30-day public comment period. After the 30-day comment period, the Technical Panel will review it for recommendation and approval by the NITC for final approval

Mr. McReynolds moved to accept changes as noted and recommend the revised [Land Record Modernization And Mapping Standard](#) to the NITC for approval. Mr. Langtry seconded. [The motion passed on a vote](#) of 8 for, 0 against, and 4 abstentions.

NEBRASKA PUBLIC SERVICE BUREAU DOCKETS RELATED TO GIS

[Statewide Maintenance of GIS Data for E911](#) , Application No. 911-046/167. In the Matter of the Commission, on its own motion, seeking to investigate costs and options for the statewide maintenance of Geographic Information Systems (GIS) Data necessary for the provision of Enhanced Wireless 911 Service.

The GIS Council provided responses to the docket questions as indicated in the link.

[NPSC Final Order - Statewide Maintenance of GIS Data for E911](#), Application No. 911-046/PI-167. In the Matter of the Commission, on its own motion, seeking to investigate costs and options for the statewide maintenance of Geographic Information Systems (GIS) Data necessary for the provision of Enhanced Wireless 911 Service.

This docket is closed. The Public Service Commission has issued an order which determined “that it does not have the authority to enter into a statewide contract on behalf of individual public safety answering points for the provision of maintenance services for GIS data necessary for the provision of Enhanced Wireless 911 service.”

[Standards and Guidelines for GIS Data for E911](#), Application No. 911-047/PI-168. In the Matter of the Commission, on its own motion, seeking to investigate and establish standards and guidelines for Geographic Information Systems (GIS) Data necessary for the provision of Enhanced Wireless 911 Service.

The GIS Council provided responses to this docket. As noted before, the GIS Council Advisory Committee on Street Centerline-Address Databases has developed draft standards and now preparing to review those draft standards relative to the real world experience of trying to integrate the data from multiple sources. Mr. Vanicek reported that the Public Service Commission conducted informational workshops to gather information and ideas about the various questions that were posed. A workshop on this issue will be held on December 8th, 10 a.m., at the Public Service Commission, 300 Atrium.

Mr. Zink indicated that he felt that the Council should participate in that workshop, given its priority on developing and maintaining a statewide street centerline-address database, the draft standards that its advisory group had created, and its response to the PSC docket on the standards issue. However, Mr. Zink wanted to make sure that the Council supported his participation in this PSC workshop on behalf of the Council. Following a brief discussion, there was a consensus that the Council should be represented and that Mr. Zink and other interested members should participate in the PSC workshop on E911 GIS data standards.

INVITATION FOR PUBLIC COMMENT FROM ATTENDEES

Audience member, Mr. Tooze provided feedback regarding correspondence sent to GIS Council members and their agency directors. Letters were received from Marcus Tooze, CEO of GIS Workshop, and Tom Larsen, GIS Workshop board member, expressing concerns about the GIS service bureau recommendation, the Council's response to a Nebraska Public Service Commission docket seeking information on a possible statewide maintenance of E911 GIS data, and Mr. Zink's presentation to the NITC on these issues. Mr. Tooze also distributed an unsolicited GIS Workshop proposal entitled "Open Proposal to the NITC GIS Council – Provision of Shared GIS Data Services". If any members had any questions about the correspondence, he offered to meet with them.

UPDATES FROM MEMBERS AGENCIES

Mr. Schonlau informed the GIS Council that he received the following calls and messages to be shared with the council:

- Ms. Jackie McCullough, Executive Director for the American Congress Engineering Companies – Nebraska Chapter, called to express her appreciation of the efforts of the GIS Council to respond to her organization's concern about the GIS service bureau recommendation and her support for the actions of the Council to rescind that recommendation.
- Council member, Lash Chaffin, called to say he would not be attending today's meeting but wanted Council to know he was supportive of the GIS Services Bureau concept.

Due to time constraints the following agenda items were tabled until the next meeting.

- Street Centerline-Address Database Distribution
- [Geocoding Guideline/Best Practice](#)
- [Scheduling 2011 Gis Council Meetings](#)
- Homeland Security Infrastructure Program (HSIP) Data Reclassification
 - [Larry's Background Paper on Proposal](#)
 - [Formal HSIP Concurrence Document](#)
 - [HSIP Gold and HSIP Freedom Overview](#)
 - [FAQs on HSIP Gold and HSIP Freedom Data](#)

With no further business, Mr. Shonlau adjourned the meeting at 3:35 p.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Larry Zink, Office of the CIO/NITC.

Vote Tallies date: December 1, 2010

		Roll Call	Motion to Approve Nov. 3, 2010 Minutes (JD/TC)	Motion to Table Item #4 NebraskaMAP Update until January Meeting (TL/JL)	Motion to go into Closed Executive Session (JL/TC)	Motion to approve the GIS Strategic Planning RFP per approved timelines (BW/TC)	Motion to approve Revision of Land Record Modernization & Mapping Standard (JM/JL)
1	Mike Schonlau - Chair - At Large.	P	Y	Y	Y	Y	Y
2	Jeff McReynolds - Vice Chair - Lincoln area .	P	Y	Y	Y	Y	Y
3	Jim Ohmberger (Brenda Decker) - DAS	P	A	Y	Y	Y	Y
4	Les Howard, Milda Vaitkus (Mark Kuzila) - CSD	P	A	Y	Y	Y	Y
5	Josh Lear, Kim Menke, (Brian Dunnigan) - DNR	P	Y	Y	Y	Y	A
6	TBA (Lauren Hill) - PRO	A					
7	Bill Wehling, Rose Braun, (Mike Neidemeyer) - DOR	P	A	Y	Y	Y	A
8	Steve Cobb, John Beran - St.Surv	P	Y	Y	Y	Y	Y
9	Jack Dohrman (Patrick O'Donnell) -Clk of Leg.	P	Y	N	Y	Y	A
10	Sudhir Ponnapan (Rex Amack) -NGPC	A					
11	Ruth Sorensen, Bob Martin - PTA	A					
12	Jim Langtry Federal Agencies	P	Y	Y	Y	Y	Y
13	John Miyoshi, Chris Poole - NARD	A					
14	Tim Cielocha (Mark Brugger) - Public Power .	P	Y	Y	Y	Y	Y
15	Eric Herbert - NACO rep.	A					
16	Lash Chaffin - League	A					
17	Karis Bowen, Ge Lin -DHHS	P	Y	Y	Y	Y	Y
18	Chad Boshart (Sue Krogman) - NEMA/Mil.	A					
19	Paul Yamamoto, Tom Lamberson (M. Linder)-DEQ	P	Not present at time of vote	Y	Y	Not present at time of vote	Not present at time of vote
20	Paul Mullen Omaha area	A					
21	Mike Hybl (Sue Vanicek) - PSC	P	A	Y	A	Y	A
22	Mike Preston GIS Prof. Org	A					
23	NACO - VACANT		.				.
24	At-Large - formerly Duane Stott VACANT		.				.

			Yes - 8 No - 0 Ab - 4	Yes - 12 No - 1 Ab - 0	Yes - 12 No - 0 Ab - 1	Yes - 13 No - 0 Ab - 0	Yes - 8 No - 0 Ab - 4
	TOTAL PRESENT	13					

ROLL CALL: "P"=present, "A"=absent

VOTING: "Y"=voting for, "N"=voting against, "A"="Abstained" "NV"=not voting