

Network Nebraska—~~Education~~ Advisory Group Charter

Purpose	The purpose of the Ad Hoc Advisory Group for Network Nebraska— Education is to assist the State of Nebraska Chief Information Officer in crafting the vision and strategic direction for Network Nebraska— Education based on the NITC Education Council marketing survey and Ad Hoc Education Advisory Group participant input.
Sponsor	Brenda Decker <u>Ed Toner</u> , State CIO
Scope/Boundaries	This work group’s input and recommendations should be representative of Network Nebraska members’ needs and pertain to the administration, budget, infrastructure, technical support, costs, membership categories, and present and future services of Network Nebraska.
Desired Goals and Outcomes	<ul style="list-style-type: none"> a. Conduct informative and working sessions to recommend the best technical and operational oversight of Network Nebraska; b. Research other statewide networks in order to emulate their success and import best practices; c. Explore emerging technologies to enhance the network’s ability to deliver services; d. Provide advice on technical issues to the Collaborative Aggregation Partnership (<u>CAP</u>) as they aggregate bandwidth and develop a shared network; e. Convene meetings with stakeholders to discuss network performance, growth projections, emerging technologies, vendor service, and reliability; f. Identify and recommend applications and services that would increase the value and benefits of the network; g. Make recommendations on available service levels, membership categories, and membership costs.
Authority	This work group will be chartered by the NITC Education Council. Representatives serve on behalf of their subsectors and provide input to the State CIO and Collaborative Aggregation Partnership <u>CAP</u> in order to better serve the telecommunications needs of Network Nebraska members.
Membership	Each Network Nebraska— Education Subsector should have two representatives (<u>to the extent possible</u> , one urban representative and one rural representative) and be evenly balanced (<u>e.g. 8-eight and 8</u>

	<p><u>between from</u> K-12 and <u>eight from</u> Higher Education). Representatives' institutions (employers) must also be members of Network Nebraska. <u>The operational membership year is July 1 through June 30. The co-chairs will contact current Network Nebraska Advisory Group members via email prior to May 1 to confirm their intent to serve as a representative for the upcoming year.</u></p> <p><u>A representative may be replaced due to resignation, change of role within the educational entity, or failure to attend meetings.</u></p> <ul style="list-style-type: none"> • <u>A representative may send a letter or email message to an advisory group co-chair to submit notice of resignation.</u> • <u>If a representative's role within their educational entity changes and serving on this advisory group is out of scope with their new responsibilities, the representative must resign from the advisory group.</u> • <u>A representative who does not attend at least 50% of the Network Nebraska—Education Advisory Group meetings in a membership year, between July 1 and June 30, will relinquish his or her position for the following year.</u> <p><u>When a vacancy occurs, names of individuals in the appropriate membership category will be placed in nomination and a co-chair will contact nominees to ascertain willingness to serve. New representatives will be approved by a majority vote. Membership changes will be reported to the State CIO and the NITC Education Council as an informational item.</u></p>
<p>Leadership</p>	<p>The advisory group shall elect or select its own co-chairs (one from K-12 and one from higher education) to preside at meetings, appoint subcommittees, and work with staff to develop meeting agendas and determine topics of interest.</p> <p><u>Each co-chair will serve a one-year term and may be re-appointed by a majority vote.</u></p>
<p>Reporting</p>	<p>Advisory group minutes must be shared in a timely manner with the NITC Education Council and the CAP.</p>
<p>Timeframe</p>	<p>The advisory group should meet a minimum of six times per year. At the end of the first year (July 2009-June 2010), the Chief Information Officer - State of Nebraska and the NITC Education Council should re-evaluate the effectiveness of the advisory group and make</p>

	recommendations as appropriate. This charter remains in effect until repealed by the Education Council of the NITC.
<u>Conducting Meetings</u>	<u>The advisory group should meet a minimum of six times per year.</u> <u>Meetings may be held by means of videoconferencing or face-to-face.</u> <u>Informal Robert's Rules of Order will be the meeting decorum.</u>

Original Version: 2009

Updated: 2017